

**Town of South Berwick, Maine
Building Action Team
Proposal Review Subcommittee
Minutes
September 29, 2008
Town Hall**

Present: Tom Harmon, Dave Stansfield, Mark Gagnon, Brad Christo, Fred Wildnauer – Building Committee; David Burke – Town Council; Jim Fisk – Economic Development; Sandy Agrafiotis, Library Advisory Board; Mamie Anthoine Ney – Library Director.

Tom Harmon opened the meeting with a review of the agenda. Minutes from the September 8, 2008, meeting were accepted as corrected. It was noted that Reed and Company gave notice of their withdrawal from the process.

The purpose of this meeting was to review the presentations five architectural firms made regarding the feasibility of St. Michael's Church becoming a new town library. The interviews were conducted on Tuesday, September 23rd, and Wednesday, September 24th. The participating firms were Barba & Wheelock, Harriman Associates, JCJ Architecture, Tappe Associates, and WBRC.

Each member of the committee scored the firms on a 1 through 5 basis, with 1 being the highest. The final tally of members' scores were as follows: JCJ 14; WBRC 29; Barba 33; Harriman 18; and Tappe 24. The committee then discussed their scores. The consensus of the group was to ask JCJ to come back for a second interview to clarify with them what the study should consist of. Tom Harmon will draft a letter to JCJ for Roberta Orsini's signature and will highlight the initial scope of the work. It is hoped that the meeting will take place prior to October 7th.

Mamie Anthoine Ney

Accepted: October 10, 2008